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Minutes

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MINUTES OF THE LIBRARY ADVISORY BOARD

March 7, 2012

Lola Burnham, chair, convened the meeting at 4:12 p.m., in Booth Library Conference Room 4440.

Present: Lola Burnham, Melissa Caldwell, Abdou Illia, Amitabh Joshi, Dean Allen Lanham, Stephen Lucas, Betsy Pudliner, Ed Wehrle, and Peter Wiles

Excused: Cary De Ment, Ryan Hendrickson, Newton Key, Patrick Lach, Amy Rosenstein, James Ochwa-Echel, and Jenny Sipes

I. Welcome and Comments

A motion was made by Dr. Pudliner and seconded by Dr. Wehrle, to approve the minutes from the February 8, 2012 meeting; the motion carried.

II. Communications

Communications were received from Cary De Ment, Ryan Hendrickson, Newton Key, Patrick Lach, Amy Rosenstein, James Ochwa-Echel, and Jenny Sipes regarding their inability to attend this meeting.

III. Old Business

The Board reviewed the Resolution regarding funding for the Library's acquisition and operating budgets, as re-drafted. Upon motion from Dr. Wiles, and seconded by Dr. Joshi, the Resolution was approved by the Board. Professor Burnham will prepare the final version of the Resolution to be sent to President Perry and Provost Lord.

An evaluation rubric was reviewed by the Board as an instrument to rank the student submissions for the *2012 Booth Library Awards for Excellence in Student Research and Creativity* program. The submission deadline is March 19, 2012. The Dean's office will obtain a website through CATS to upload the submissions for the Board's access. The deadline for review of the submissions is Wednesday, March 28, 2012. A special meeting has been scheduled for March 28, 2012, at 4:00 p.m., at which time Board members will rank the submissions and vote on the winners and honorable mentions, if applicable.

IV. New Business

Professor Burnham advised the Board that the floor is open for nomination for the Chair and Vice-Chair of the 2012-2013 academic year. Self-nomination is acceptable and all nominations should be submitted to the current Chair via email. According to the bylaws, only continuing members on the Board can be nominated; and, Professor Burnham will email a listing of all those eligible. Voting will take place during the last meeting of the semester, April 11, 2012.

Dean's Report

Dr. Lanham introduced today's guest speaker, Stacey Knight-Davis, Reference librarian and chair of the Booth Library Web Resources Committee. Stacey Knight-Davis demonstrated changes made to the "Magazine, Journals, and More" page in the past year. These changes

included a search box for frequently used databases and a form to quickly find articles by citation. The simplified “Find it @ EIU” menu was displayed. Usage statistics from the past month and past year were discussed, including usage for the Library’s mobile website. Stacey demonstrated the mobile website, followed by “Map It,” the Library’s newest application for generating customized maps of the Library. Google analysis is providing statistics on which pages are getting the most use and the number of journal articles searched each day. Dr. Wehrle inquired about the basis for making changes to the journals made available, and Stacey explained the decision-making process used by Booth Library’s standing committees. Dr. Pudliner asked if sub-disciplines in the various departments could be separated from the general category and listed separately with links to the appropriate journal articles, i.e., Hospitality Management, under the School of Family and Consumer Sciences. Stacey said that she would check with the Library’s Web Resources Committee.

Personnel

Dean Lanham reported that campus interviews for the vacant Cataloging position will occur this month. In addition, the Provost has approved the hiring of two civil service positions at the Library. One position to be filled is in the Administration office and the other position will involve working for the Institutional Repository and Media Services.

Service Issues

There have been incidents of student disagreement with regard to cell phone usage in the Library. Signs have been posted around the Library, as well as on public computer screensavers requesting that they “tone it down.” Some students seem unaware that their phone conversations are too loud. In addition, the second floor of the Library has been designated as the “quiet” section where cell phone usage is discouraged.

There will be a new summer program this year, “Institute for Higher Learning 2012.” This program replaces the BOOST program, and is expected to involve approximately 75 freshman students. The Reference faculty from Booth Library will teach research skills.

Programming Events

Dean Lanham reminded the Board that Booth Library will celebrate National Library Week, April 8-14, 2012. Several events are scheduled including the second annual Edible Book Festival that will be held Monday, April 9, in the atrium from 5:00 p.m. – 6:30 p.m. On Wednesday, April 11, the Library will host the spring book sale from 9:00 a.m. – 4:00 p.m. The Library Advisory Board will meet briefly at 4:00 p.m., followed by the annual awards reception for the *2012 Booth Library Awards for Excellence in Student Research and Creativity*. Everyone is invited to attend the reception and hear the students discuss their research projects and congratulate them on their success. Light refreshments will be provided and a photographer present to memorialize the event.

The opening program and reception for the exhibit, “Building Memories: Creating a Campus Community,” will begin at 7:00 p.m. on Thursday, April 12, 2012. This exhibit was created by the 2011-12 graduate students in the Historical Administration program. The students will share their research in the opening program. Dr. Lucas, Vice-Chair of the Library Advisory Board, will represent Professor Burnham and present certificates to the participants in this exhibit.

Planning Issues

A proposal is in preparation for a NEH/ALA grant for a program series, "America's Music: A Film History of our Popular Music from Blues to Bluegrass to Broadway." If successful, twelve professors from different disciplines will moderate films and other topical presentations relating to music in the 20th century. Booth Library hopes to be able to host the program in early 2013.

Other planned events and major exhibitions are as follows:

- *Building Memories: Creating a Campus Community* exhibit with Historical Administration students and faculty, April 12 - August 2012
- *Literature of Prescription: Charlotte Perkins Gilman* exhibit and event series, September 23 – November 2, 2013
- *Lincoln: The Constitution and the Civil War* exhibit and speaker series, September-October 2015
- *For all the World to See: Visual Culture and the Struggle for Civil Rights* exhibit and event series, Fall 2016

Budget Issues

There has been no indication of any change to the FY2012 budget standing. Equipment monies were received from the Provost to cover a new Library server and for the replacement of computers for service desks, among others.

Other

Several librarians will be presenting and hosting poster sessions at the upcoming Illinois Association of College and Research Libraries (IACRL) conference, April 14-16, 2012, in Oakbrook, Illinois.

V. Adjournment

A motion was made by Dr. Wehrle and seconded by Dr. Pudliner to adjourn the meeting, at 5:09 p.m.

Respectfully submitted by:

Christine Derrickson, Recording Secretary